Welcome to Dual Credit Lifespan Growth and Development

Psych 2315-388

Instructor Information

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Office Hours: Monday – Thursday 12:10-12:55 p.m.

Email
ONLY USE YOUR RHS EMAIL ACCOUNT THROUGHOUT THIS COURSE. DO NOT SEND EMAIL OR MESSAGES THROUGH BLACKBOARD OR ANY SPC ACCOUNT. You may send me an email message at lcrane@risdtx.us Please be aware of the "turn around" time for emails: If you send me an email between Monday morning and noon on Friday, I will reply within 24 hours. However, if you send an email during the weekend, the soonest I will be able to reply is the following Monday. *IMPORTANT*: As a college student who is working toward a profession/career, it is imperative (for your success) that you learn to send professional emails.

Tips for Student Email
Because email is one of the main forms of communication in academia, you should check your email at least daily. Our email communication may touch on confidential academic matters, like your performance on a quiz or your overall grade, therefore you must email me using your official Roosevelt student email account (NOT your personal email account, e.g., yahoo).

Email Etiquette
For your success as a student, and your success as a professional, you need to learn email etiquette. All emails should include:
- A brief subject line that explains your reason for emailing (e.g., "Subject: Question about the syllabus"),
- Your full name and class (e.g., Alexis Rose, PSYC2301), and
- *The use of standard English skills* (e.g., correct spelling, punctuation and grammar).

Here is a very useful guide about emailing your professors:
https://www.insidehighered.com/views/2015/04/16/advice-students-so-they-dont-sound-silly-emails-essay

REQUIRED TECHNOLOGY FOR ONLINE SUCCESS

Blackboard and Google Classroom
All course content will be assigned on Google Classroom or paper and then completed and submitted as instructed. Grades will be entered into Blackboard afterwards. Therefore, you need a computer with internet access in order to log onto Google Classroom and Blackboard (see section below re: computers and internet). You can access Blackboard at

. This address will take you to the login page, where you type in your username and password. Once logged in, you will see a list of classes in which you are enrolled. Click on the class whose Blackboard page you want to enter.

Access to a working computer with a reliable internet connection

All of your coursework on Google Classroom will be completed online. Thus, you must have regular access to a computer with the following characteristics:

- A modern operating system (Windows 7 or later is recommended; most class content should be compatible with Mac OS and older versions of Windows, down to XP; Linux operating system is *not* recommended)
- A modern web browser. It is recommended that students use Mozilla Firefox or Google Chrome to access Blackboard. Students have reported more problems using Internet Explorer, thus Internet Explorer is *not* recommended.
    - o You can download Mozilla Firefox here.
    - o You can download Google Chrome here.
- A stable, reliable internet connection. High-speed internet (e.g., Cable, DSL, fiber) is the most reliable.
- It is not required, but it is recommended that you use a computer with a hardwired internet access (e.g., instead of WiFi) especially when you complete quizzes and the final exam. When using WiFi, there is a greater risk of interrupted service, and if this happens, your quiz may automatically submit before you answer all the questions.
- The Blackboard app for smartphones can be used to access readings, videos, podcasts and grades on Blackboard, *however is it not recommended for taking quizzes or exams*.

COURSE OBJECTIVES AND STUDENT LEARNING OUTCOMES

SPC Student Learning Outcomes:

Students who have successfully completed this course will be expected to:

1. Describe the stages of the developing person at different periods of the life span from birth to death.

2. Discuss the social, political, economic, and cultural forces that affect the development process of the individual.

3. Identify factors of responsible personal behavior with regard to issues such as sexual activity, substance abuse, marriage and parenting.

4. Explain the biosocial, cognitive and psychological influences throughout the lifespan as an ongoing set of processes, involving both continuity and change.

5. Describe the different developmental perspectives of the major theories of development (i.e. cognitive, learning, humanistic and psychodynamic).

 6. Identify examples of some of the cultural and ethnic differences that influence development throughout the lifespan.

7. Discuss the various causes or reasons for disturbances in the developmental process.

Core Objectives addressed:

Communication skills- to include effective written, oral and visual communication.

Critical thinking skills- to include creative thinking, innovation, inquiry and analysis, evaluation and synthesis of information.

Empirical and Quantitative skills- to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions.

Social Responsibility- to include the demonstrated intercultural knowledge and competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national and global communities. Coordinating Board Approval Number (CIP) 42.2703.51 25

REQUIRED COURSE MATERIALS:

The textbook we will use is *Lifespan Development: A Psychological Perspective* You may access a <u>free</u> version of this textbook at: http://dept.clcillinois.edu/psy/LifespanDevelopment.pdf You should download the PDF of the entire textbook, or PDFs of individual chapters to your own computer and then print chapters if you wish.

REQUIRED COURSEWORK AND GRADES

Your learning in this course will be assessed via: 1) Weekly Assignments 2) Portfolio/Journal and 3) 4 Exams

Daily Assignments (includes Quizzes and Critical Writing)

- Daily Assignments will comprise 50% of your grade. Late submissions due to school or outside activities must be arranged beforehand or no credit will be awarded.

Journal/Portfolio

- Your final submitted 'Story of a Life' Journal/Portfolio is worth 10% of your final grade in the course, or 100 points.
- There will be checkpoint assignments regarding progression on the Journal within the course. Checkpoints will be indicated and graded as Daily Assignments.
- The Journal/Portfolio will be graded VERY meticulously, so do your very best work on time.

Exams

- Each exam is worth 100 points, for a total of 400 points, or 40% of your final course grade.
- One attempt!
- Final Exam is due by 5:00 pm, TUESDAY, MAY 7th. <u>IMPORTANT! This due date is different from the typical due date for exams!</u>

Grade Inquiries

If you have a question about a grade in the gradebook, or about an exam or quiz question (e.g., you see a zero in the gradebook, but believe you completed the assignment, or you think your answer to a question was correct, but it was counted as wrong), you must contact me within one week of the assignment due date. Otherwise the grade in the gradebook is final.

FINAL GRADE CALCULATION

Evaluation Method	Total possible points	% of Final Course Grade
Course Assignments	500	50%
Journal/Portfolio	100	10%
Four Exams at 100 points each	400 points	40%
	Total possible points in class = 1000	

Tentative Grading Scale for Final Course Grade (the point total might change based on the material we are able to cover which might affect the grading scale):	90% or more of total possible points (900 points or more):	A
	80-89% of total possible points (800-899 points):	B
	70-79% of total possible points (700-799 points):	C
	60-69% of total possible points (600-699 points):	D
	59% or less of total possible points (599 points or less):	F

POLICIES RE: LATE WORK OR MISSING WORK

I have provided all due dates in this syllabus and/or Google Classroom. I will remind you in class about when assignments are due—it is your job to complete them on time.

NOTE: If computer issues or other unusual situations occur, I will extend the due date for the entire class. Because these are not causes for a make-up, you should carefully read about how to avoid or deal with technology problems in the sections following this one.

Late Submission of Written Assignment

Assignments must be submitted by the due date. However, to address possible emergencies at or around the due date, I will accept assignments up to 2 days late, but this will be accompanied by a point deduction. I will not accept any assignments that are submitted 3 or more days late.

Missed Exam

I have a more detailed make-up policy for exams. Please review the table to see how various situations will be resolved.

Issue leading to missed Exam	How it will be resolved
A student is sick on the day an exam is due, or a student is in the hospital for more than three days during the week an exam is due.	As soon as possible, provide documentation of a doctor's visit on the due date of the exam, or documentation of the hospital stay during the week of the missed exam. You must make up the missed exam within 1 week of the last day indicated on the medical documentation (e.g., if you were released from the hospital on the 1st, your make up work must be submitted no later than the 8th).
A student lost a loved one the week before an exam due date.	As soon as possible, provide documentation in the form of an obituary or funeral program. The student will have 1 week to make up the missed exam.
A student was caring for a terminally ill loved one during the week an exam was due.	As soon as possible, provide documentation in the form of a doctor's note from the doctor caring for the loved one. The student will have 1 week to make up the missed exam.
A student's exam attempt is disrupted due to a computer problem, but other students could access the assignment and the exam during that time.	I will review the Blackboard data recorded from your attempted session to determine if a make-up is given. Remember, you must make sure you have reliable internet access for this course. *Please see the "Troubleshooting" section for tips on avoiding this problem before it happens*.
Google Classroom and/or the textbook for the course is unavailable at some point during the week, but not at the time an assignment is due.	No makeup is given. All students are able to download a free PDF copy of the textbook, or single chapters. Thus, students are able to complete readings even if Google Classroom or the textbook website is down.
A student forgot to submit an exam by the due date.	No makeup is given. I have provided students with all due dates. It is your responsibility to get your work done by those dates.
A student was traveling and did not have access to the internet when the exam or written assignment was due.	No makeup is given. It is your responsibility to make sure you have reliable internet access for the duration of this course. If you must travel during the semester, you need to get your work completed ahead of time, or make sure that you have access to the internet at your travel destination.

TECHNOLOGY PROBLEMS AND HOW TO GET HELP:

There are a several technology problems that students are likely to encounter this semester. Remember, a computer issue that affects an individual student, but not the entire class, will not merit an extension on quizzes or exams. Thus, it is best to plan ahead and assume that you might experience one or two (or all) of these problems. If you take the time NOW to review the "Technology Contingency Plan" table below and figure out how you will address these issues if/when they arise, you will not be flustered—instead, you will be ready to execute your backup plan.

TECHNOLOGY CONTINGENCY (BACK-UP) PLANS	
Problem(s)	**Solution**
"Argh! My internet is down!" **&/or**	**Free WiFi is available at many area businesses (Starbuck's, McDonald's, Chick-fil-A, United Supermarkets), and in the buildings and *parking lots* of many schools including SPC campuses (also look for "Park and Learn" signs near the LISD schools). Click here for WiFi Resources at SPC (at the bottom of the "WiFi Resources at SPC" page you will also find phone carrier assistance plans).**
"OMG! My computer is not working!" **&/or**	**Make a list of friends, family members, classmates &/ or even neighbors who might let you borrow their computer, or their WiFi, or their printer in the event yours is not working**
"Darn! I need to print [that thing], but my printer is out of ink." **&/or**	**If you are an SPC student, and within driving distance, we have computer labs with computers, printers and internet access at every campus:** ● **SPC Reese Campus computer labs: Building 8 (room 827 and the library), Building 2 (room 207), and Building 4 (adjacent to room 451)** ● **SPC Levelland Campus computer lab: Technology building** ● **SPC Lubbock Center, 39th & Avenue Q: Room 109 and Room 138** ● **SPC Plainview Center, 1920 W. 24th St., Plainview, Texas**
"Ugh! I'm out of town, and I don't have a computer [or access to the internet]"	**Public libraries (wherever you live) typically have computers available to the public**
	If your computer breaks down, contact a local computer repair business (e.g., Best Buy, Office Depot, etc.). Or, if possible, buy an inexpensive computer from sites like edealinfo.com, Amazon marketplace, Newegg or eBay.
	If you are traveling, find out if the hotel has a computer lab for guests, or if the person you are staying with has a computer with internet access. If not, work ahead and get your quiz, or exam, or written assignment completed before you leave.

Blackboard and Email Technical Support

For technical problems using Blackboard, contact the SPC Tech Support staff at 806-716-2180, Mon-Fri, 8 am – 4 pm; or email blackboard@southplainscollege.edu or go to https://help.blackboard.com. You can also call Blackboard Support at (800)424-9299. For problems with SPC email, contact the SPC help desk at (806)716-2600 or at helpdesk@southplainscollege.edu.

The table below contains possible troubleshooting solutions to help you solve common technology issues:

TECH TROUBLESHOOTING	
Problem	*Possible* **Solution**
I cannot access Blackboard, but I can access other websites	Blackboard might be down. Check your SPC email and MySPC for announcements about Blackboard outages. IF you cannot access these sources of information, or if there are no such announcements, contact Blackboard support (see above).
I cannot access any websites.	Your internet may be down. If you know how, try resetting your modem and/or router. If your internet is still not working, contact your internet provider, or implement one of your contingency plans (see above).
I cannot access the textbook website, but I can access other websites.	Use the PDF of the textbook, posted on Blackboard, to complete assigned readings for the week.

OTHER IMPORTANT POLICIES AND INFORMATION:

CALENDAR

August 26 – First Day of Class

September 3 – Dual Credit Payment Deadline (SPC will drop you from the course for nonpayment on September 4.)

September 11 – 12th Class Day/Class becomes part of your permanent college record

November 8 – Registration Opens for Spring 2025

November 25-29 – Thanksgiving Break

December 9 – Final

On Holidays, classes do not meet, campus buildings are closed, and faculty and staff are not available.

Academic Integrity

Students are expected to do their own work on all quizzes, assignments, and exams. Failure to comply with this policy (e.g., plagiarism, cheating) will result in an F for the assignment and can result in an F for the course if circumstances warrant.

**In the spirit of upholding academic integrity, I want to express my gratitude to my colleague, Dr. and Dr. Will Crescioni for sharing his online syllabi with me. My syllabus draws heavily from Dr. Crescioni's beautifully formatted and worded syllabus, especially the sections on technology and missed work.

Face Masks

Students will be given the opportunity to wear face masks provided in class. This is not required, but always helpful in preventing infections.

Attendance and Drop Policy

For online students, I will take attendance based on your completion of graded work by the due date, and logging into Blackboard. A student may be dropped from this course if 1) the student has not logged on to Blackboard for 14+ consecutive days, or 2) the student has not logged onto Blackboard by the 12th day of classes (September 11th), or 3) the student has a sufficient amount of incomplete work that would make it impossible to pass the course.

Americans with Disabilities Act Statement

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in class should notify the Disability Services Office early in the semester so appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland Student Health & Wellness Center 806-716-2577; Reese Center (Building 8) and Lubbock Center, 806-716-4675; or Plainview Center Main Office, 806-716-4302 or 806-296-9611.

Diversity Statement

In this class, the instructor will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, the larger world, and ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

For information regarding official South Plains College statements about intellectual exchange, disabilities, non-discrimination, Title V Pregnancy Accommodations, CARE Team, and Campus Concealed Carry, please visit https://www.southplainscollege.edu/syllabusstatements/.

COURSE OUTLINE/CALENDAR:

WEEK	READINGS	ASSIGNMENTS	DUE DATES (NO LATER THAN…)
WEEK 1 8/14--8/18	WELCOME! READ & UNDERSTAND THE SYLLABUS; BECOME COMFORTABLE NAVIGATING BLACKBOARD CHAPTER 1	ASSIGNMENT #1	SUN 8/18 BY 11:59 PM
WEEK 2 8/19-8/25	CHAPTER 1	ASSIGNMENT #2	SUN 8/25 BY 11:59 PM
WEEK 3 8/26-9/1	CHAPTER 2	ASSIGNMENT #3	SUN 9/1 BY 11:59 PM
WEEK 4 9/3-9/8	CHAPTER 3 COMPLETE STUDY SHEET EXAM #1	ASSIGNMENT #4	SUN 9/8 BY 11:59 PM
WEEK 5 9/9-9/15	EXAM #1 CHAPTERS 1-3 CHAPTER 4	EXAM #1 ASSIGNMENT #5	SUN 9/15 BY 11:59 PM
WEEK 6 9/16-9/22	CHAPTER 4	ASSIGNMENT #6	SUN 9/22 BY 11:59 PM
WEEK 7 9/23-9/29	CHAPTER 5	ASSIGNMENT #7	SUN 9/29 BY 11:59 PM
WEEK 8 9/30-10/6	CHAPTER 6	EXAM #2 ASSIGNMENT #8	SUN 10/6 BY 11:59 PM
WEEK 9 10/7-10/13	COMPLETE STUDY SHEET EXAM #2 CHAPTERS 4-6	ASSIGNMENT #9	SUN 10/13 BY 11:59 PM
WEEK 10 10/14-10/20	CHAPTER 7	ASSIGNMENT #10	SUN 10/20 BY 11:59 PM
WEEK 11 10/21-10/27	CHAPTER 8	ASSIGNMENT #11	SUN 10/27 BY 11:59 PM
WEEK 12 10/28-11/3	CHAPTER 8 COMPLETE STUDY SHEET EXAM #3 CHAPTERS 7-8	EXAM #3 ASSIGNMENT #12	SUN 11/3 BY 11:59 PM

WEEK 13 11/4-11/10	CHAPTER 9	ASSIGNMENT #13	SUN 11/10 BY 11:59 PM
WEEK 14 11/11-11/17	CHAPTER 9/10	ASSIGNMENT #14	SUN 11/17 BY 11:59 PM
WEEK 15 11/18-11/24	CHAPTERS 10	JOURNAL DUE! ASSIGNMENT #15	SUN 11/24 BY 11:59 PM
WEEKS 16-17 12/2-12/8 12/9	REVIEW AND COMPLETE STUDY SHEET FOR FINAL EXAM FINAL EXAM		YOU MUST COMPLETE THE FINAL EXAM NO LATER DEC 10TH

IMPORTANT NOTE: *There may be videos and an occasional podcast that students are required. Please do not neglect these, as some quiz and exam questions are drawn directly from the videos and podcasts.*